

# By-Laws 2013

*Revised December 2013*

## Constitution of the

### New York State Association for Early Childhood Teacher Educators

#### ARTICLE I – Name

The name of this organization shall be the New York State Association for Early Childhood Teacher Educators.

#### ARTICLE II – Purpose

The purpose of this organization shall be to promote the health, development, and learning of young children by:

- a. Providing for greater communication and mutual support among New York State college and university teacher educators in both public and private institutions who are engaged in the preparation of teachers for children from birth through age eight.
- b. Promoting the professional growth of members through providing access to information on research, innovative practices, and current trends which affect the education of young children and, particularly, the education of teachers of young children.
- c. Fostering awareness of legislators and others who make policies affecting children of the issues and consequences related to particular policy and funding decisions.

#### ARTICLE III – Activities

In fulfilling the above purposes, the organization shall:

- a. arrange meetings for the exchange of ideas and information
- b. cooperate with other organizations and committees in New York State concerned with the study and education of children from birth through age eight
- c. study current issues in order to seek organizational consensus on critical policy questions and advocate.

#### ARTICLE IV – Membership

Any person concerned about the preparation of teachers for work with children from birth through age eight shall be eligible for membership. Membership requires the payment of annual dues. Membership carries one vote in the activities of the organization.

## ARTICLE V – The Coordinating Committee

### Section I - Membership of the Coordinating Committee

- a. The Coordinating Committee shall consist of seven officers of the organization elected by the membership to serve as president, president-elect, vice-president/program chair, treasurer, secretary, and two delegates-at-large.
- b. The Coordinating Committee shall meet prior to the annual meeting and at least two additional times throughout the year upon call of the President.
- c. The regional representative of the National Association for Early Childhood Teacher Educators shall serve as an ex officio member of the Coordinating Committee.

### Section II - Election of the Coordinating Committee

- a. Open nominations will begin on April 15
- b. Nominations will close on the first Monday in May
- c. The officers shall be elected by mailed vote of the membership during September with a term start date of January 1<sup>st</sup>.
- d. The following officers are elected in each year:
  - Year One-** Elect for two year term:
    - President Elect
    - Vice President
    - Secretary
    - Delegate-at-Large
  - Year Two-**Elect for two year term:
    - Treasurer
    - 2<sup>nd</sup> Delegate-at-Large
- e. Additionally during **Year Two**:
  - The President-Elect moves to President and this begins the President's 2 year term
  - The current President moves to Past President. There is no President Elect this year.

### Section III - Duties of the Coordinating Committee

- a. The Coordinating Committee members shall plan the meetings of the organization, including an annual meeting in connection with the annual N.Y.S. AEYC Official annual meeting.
- b. The Coordinating Committee shall administer the activities of the organization in accordance with the vote of the membership.

- c. The Coordinating Committee shall appoint a nominating committee of three members by March of the election year.
- d. The Coordinating Committee shall designate other committees, prescribe their functions, and select their chairperson.
- e. The President shall preside at the meetings of the organization, as well as meetings of the Coordinating Committee.
- f. The President-elect works to develop acclimation to the organization and learns the details and responsibilities of the president.
- g. The Vice President shall preside at meetings when the President is not present and will also chair a Program Committee with responsibility for planning the program for the annual meeting and any additional general meetings of the membership.
- h. The Secretary shall take minutes of the organization and of the Coordinating Committee meetings and distribute those minutes.
- i. The Treasurer shall maintain an accurate list of active members, send notices concerning dues payments, collect dues, and pay bills
- j. The two Representatives (members) @ large shall represent the membership as needed

#### ARTICLE VI – Amendments

This constitution may be amended at any regular or special meeting of the organization. A ballot on each amendment shall be distributed to the full membership with a request for a response within 30 days. A two-thirds (2/3) majority of those voting shall be required for the adoption of an amendment to the Bylaws.